

13 December 2023
Minutes of the BOM Meeting

In Attendance	Jason Naylor, Eimear Carey, Shay Nolan, Trudy McDonald, Mark O'Reilly , Jenny Gannon
Apologies	Leo Harris
Matters Arising	Discussion & Decision
Welcome	Introductions. Jason welcomed everyone to the new Board of Management. All members introduced themselves. Description of the Board make-up outlined to everyone, and our responsibilities explained. Once decisions are made, it is the decision of the Board. Confidentiality was stressed.
Roles on the Board of Management	Discussion regarding the roles on the Board, people will take on a role to support specific areas within the Board Chairperson - Jason Secretary to the BoM - Eimear Recording Secretary - Jenny Treasurer liaise with our accountant - Mark Health and Safety Officer - Leo Communication - Trudy - Liaison with GSCD - Shay Hire and Use - Responsibility still to be assigned
Child Protection	The principal presented the Child Protection Oversight Report for November The principal presented the Child Protection Oversight Report for December
Anti Bullying	The principal presented the Anti-Bullying/Bullying Oversight Report for November

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Irish Exemptions	The principal updated the BoM on Irish Exemptions granted
Treasurers Update	The Treasurer's Report was shared. Some background information was also shared to give a broader understanding of the figures. Grants come in throughout the year, but there is no list from the DES with regard to what is due this year. Next amount due is capitation in January.
Educate Together	Training will be given in the New Year for all Board members. Board Registration form will be completed
Garda Vetting	All members of the BOM will complete the Garda vetting procedure for NETNS. Information and relevant forms will be provided by the school.
Staff Update	An update of all staff was presented to the BoM
Staff Leave	Staff leave must be noted at all BoM meetings, so the document is shared.
Guidance Pack	The staff Guidance Pack was shared with the BoM
Meet the staff	BoM will arrange to meet the staff in the New Year, so that everyone is aware of who is on the board and that we get to know each other.
Staff Meeting/training	Focus on School Self Evaluation for this year is Spellings; school to finish at 1:10 for ALL pupils on January 22nd for staff meeting training - Brendan Culligan Spellings
PMC	Primary Maths Curriculum is beginning to be rolled out in schools. Eimear has already attended principal training and the school will receive its first inservice in January. There will be a school closure to facilitate this on 15th of January 2024. School community will be informed ASAP
TY Placements	Four TY students who are past pupils will come and work in the school over the next number of weeks.

Teaching Placements	There is one student on teaching placement.
Student Council	<p>Elections were at the end of September.</p> <p>The Board of Management will arrange to meet SC in the new year.</p> <p>The school is participating in an advisory group to get the students voice - consent has gone out to parents:</p>
Health and Safety	Eimear and Leo met to update Policy.
Hire and Use	Update at each meeting with regard to this Responsibility to be assigned to a board member
PSA update	<p>They are very active at the moment, and extremely supportive with different tasks including the library maintenance, Winter Fair, PIP (Parental Involvement Programme) etc. It has been great to get back to a busy school with many parents involved.</p> <p>Winter Fair - 9th of December 2023 - FABULOUS day: Breakdown of funds: €2030.10 - bus hire €1470 - PSA (includes €244 for the library)</p> <p>Request from PSA Officers to come to the next Board meeting to meet the Board. The Parent Nominees on the BoM automatically become members of the PSA Committee.</p>
20th Celebration	There is a plan to celebrate this, and a committee has been set up to support the plans. The Board will be kept abreast of all plans.
Communication with parents	There are clear communication processes for parents to follow and these need to be followed. The board must not engage if approached directly by parents, staff or members of the community raising concerns or anything else.

	All must follow the communication process to ensure best practice.
Administration of Medicines	1 new application
Correspondence	Correspondence was read , discussed and decisions made
BOM Goals	All members to consider ideas for Goals for this BOM term. Ideally, the Board would choose an item/s to focus on and we can work towards it over the next four years. Ideally, we need to choose and consider what we want to achieve.
Confidentiality	<p>ALL information is confidential to the BoM and is NOT to be shared:</p> <ul style="list-style-type: none"> ❖ Decisions ❖ Staffing ❖ Communication