

# AGENDA - 22nd of January 2025

In Attendance	Jason, Eimear, Shay, Trudy, Jenny, Fioan
<b>Matters Arising</b>	<b>Decision/Action</b>
Welcome	Welcome
Minutes	Proposed Published minutes
Principal's Report	Principal's Report was presented and accepted by the BoM
Roles on the Board of Management	Chairperson - Jason Secretary to the BoM - Eimear Recording Secretary - Jenny Treasurer liaise with our accountant - Mark Hire and Use - Siobhán Communication - Trudy Liaison with GSCD - Shay Health and Safety - Fiona
Treasurers Update	Update - In line with the requirements of the Education Act 1998, annual financial accounts prepared by your external school accountant/auditor, are due for submission to the FSSU by <b>February 28th, 2025</b> . Treasurer and accountant will liaise to ensure that the FSSU portal has been completed by the deadline.  Treasurer's Report - January 2025 was presented to the BoM  Financial Overview was presented to the BoM

	Preparing end of year accounts
Staffing	<p>From the motions webinar last night:</p> <p>At past AGM a motion was passed to pertain to all schools</p> <p>From now on, Educate Together schools will no longer use the word "special" in this context in their day-to-day work in schools.</p> <p><i>"This AGM declares that Educate Together schools:</i></p> <p><i>a) use the term "additional" rather than "special" in reference to children with additional needs.</i></p> <p><i>b) use the title "Class for children with Autism" or "Class for Children with Additional Needs" rather than "Special Class" or "Special Needs Unit".</i></p> <p><i>c) use the title "Additional Needs Assistant" rather than "Special Needs Assistant".</i></p> <p>Staff Absences were discussed and approved</p> <p>The Principal has been working with Medmark</p> <p>Deadline for Career breaks/job shares for teachers is February 1st</p> <p>Deadline for Career breaks/job shares for ANA's is March 1st</p>
Administration of Medicine	1 new application was received and ratified
Educate Together	<p><a href="#">AGM</a> - Motions for the AGM -</p> <p><a href="#">Working Together</a></p>

Maintenance	Update was given to the BoM
Health and Safety	Risk Assessment Forms for excursions are done
PSA	<p><b>Meetings</b> - 1st Wednesday of every month. Parent Nominees on the BoM are invited and encouraged to attend</p> <p><a href="#">PSA Calendar</a></p> <p>PSA members did an inventory of the PE store room with staff Much appreciated for this</p>
Hire and Use	Update on the use of the premises
Communication	Update was presented
Correspondence	Correspondence was accepted and discussed
Met Eireann Warning for Friday	<p><a href="https://www.met.ie/warnings-friday.html">https://www.met.ie/warnings-friday.html</a></p> <p>DES will give guidelines tomorrow and we will follow that advice. Parents will be informed when this comes in.</p> <p>Red Warning is definite closure: <a href="https://www.gov.ie/en/publication/e1d49a-schools-and-severe-weather-be-winter-ready/">https://www.gov.ie/en/publication/e1d49a-schools-and-severe-weather-be-winter-ready/</a></p>
BOM Goals	<p>All members to consider ideas for Goals for this BOM term</p> <p>For example:-</p> <ul style="list-style-type: none"> <li>• New Doors for the school</li> <li>• New Windows for the school</li> <li>• Greater presence and awareness of NETNS - media/locality</li> <li>• Improved interaction with parents/guardians.</li> </ul>

	<ul style="list-style-type: none"> <li>• Improved technological equipment for the school</li> </ul>
Confidentiality	<p>ALL information is confidential to the BoM and is NOT to be shared:</p> <ul style="list-style-type: none"> <li>❖ Decisions</li> <li>❖ Staffing</li> <li>❖ Communication</li> </ul>